

Greenvale Town Board
Regular Meeting
Thursday July 14, 2022

Board Members Present: Deputy Treasurer Jane Dilley, Chair Charles Anderson, Supervisor Anthony Rowan, Supervisor David Roehl, Clerk Linus Langer

Guests Present: Mary Collins, Perry Collins, Gregory Langer, Andy Anderson, Ken Malecha, Scott Norkunas, Victor Volkert, Maynard Bolton, Bernard Budin, Christina Nelsen, Jeff & daughter Alexis Bohlen, Char Klemenhagen, Patti Christianson, Carolyn Joyce, Alison Lea, Larry & Wendy Bolton, Chad Bolton, Dean Odette, Judy Malecha, Simon & Vickie Tyler, Erv Ulrich, Linda Wasner (plus some on-line)

The Board opened a work session at 6pm to discuss and review agenda items for the 7pm regular meeting. There was a brief gap in time before the regular meeting.

At 7pm the Board and Guests recited the pledge of allegiance to the flag.

Agenda – There were some adjustments to the agenda with approval to move on.

Minutes – The June draft minutes were tabled to verify adjustments. A legal reference was to be adjusted before approval. Anderson moved to table the minutes and a second came from Roehl. The motion passed x3.

Citizen Comments – Carolyn Joyce presented information from Minnesota Association of Townships on conflicts of interest and expressed her concerns.

Treasurer's Report – Deputy Treasurer Dilley shared financials from previous month. The report was a snapshot showing a beginning balance of almost \$24,000, savings of \$333,000, and CD's worth \$54,000.

Anderson moved to approve the report and a second came from Rowan. The motion passed x3.

Clerk's Report – From agenda adjustments PC Chair and Clerk spoke to combined items. Clerk explained election items and requested approval of list of election judges (training pending). Final schedule of judges to be determined with help of Head Judges. Polling hours to be 7am to 8pm. Anderson moved to approve with training. Roehl gave a second and the motion passed x3. Kluver, Williams, Prescott, and Cemetery items further referred to PC Chair. Ken Malecha recapped PC items especially on cemetery proposal. Jeff Bohlen and Charlene Klemenhagen approached table with documents for review and approval. A neighbor is donating land for cemetery expansion (.6 acres) and PC liked the project... Cemetery was established in 1873. Anderson moved to approve the cemetery request and a second came from Roehl. The motion passed with all three votes in favor. Sets to be signed and notarized between Chair at meeting and Clerk at Attorney Blumhoefer's office. Malecha provided further information and shared meetings in the future would be on 2nd Thursday of the month. Anderson moved to add Planning Commission Policies and Procedures Manual to the website. Rowan made a second and the motion passed x3. Roehl moved for Malecha to contact Planner Stephen Grittman and invite to next PC meeting for advancing Residential Energy Ordinance. Anderson gave a second and the motion passed x3. Further, Malecha shared information on notarizing, from chapter 359, and from records approved in past meetings. Clerk made copies for the meeting and expressed workflows vary and approvals were satisfactorily completed with right methods and finalization. Anderson asked about position of notary stamp on signatures and dates, and Clerk recapped the experiences – and

importantly, where the law was not violated. Anderson expressed second stamp would help in future.

There was further discussion on pending applications. Clerk expressed value and need for flexibility in processing documents with strict (helpful) timeline requirements. Anderson moved PC chair proceeds with permitting checklist development. Roehl gave a second and the motion passed x3.

Town Hall Keys list is in a rental binder in the office area...

Posting of Clean-up Day noted and waivers for event also noted (Roehl to manage).

Rowan shared roads report. He noted chloride application was being delayed waiting for coordination with new rock deliveries. Grossman spoke to progress on 320th St. work. Rowan offered thoughts on the Isle Ave bridge and factor of “elevations” that affect design and planning. Possibilities for work with Glenview Estates group... With help from Fred Vivant, Rowan is researching some type of written agreement for snow plowing. Current road conditions could be a concern where repairs could become an issue and salt/sand would need to be clarified. Roehl asked Grossman for update on Co Rd 86 project – TJ shared start time depends, but sometime soon.

Road Superintendent Jerry Bolton was conferenced in for review of road quotes. Quotes were open earlier at the 6pm work session and sent via email to Bolton. Bolton liked both quotes from both providers and recommended Grossman #1 and Rud #2. Anderson moved to accept Grossman’s quote as primary provider, and Rud as secondary provider. Rowan gave a second and the motion carried x3. Bolton to make contacts with news/motions. Bolton added signs that have been recently

damaged were work in progress, and pending repairs were communicated with Sheriff.

Planning – Question of contract vs no contract was in discussion and what a contract would include. Rowan liked setting prices with contract and Anderson liked knowing travel expenses. Contract by the hour would be preferred over schedule of fees. Anderson moved to request a contract from Planner that shows hourly rates, travel time charges and what rate on miles. Rowan gave a second and motion passed x3.

Old Business – Scott Norkunas wrote script on request from Terry Mulligan. Mulligan was asking for an ordinance change. Anderson moved to accept the document from Norkunas. Roehl made a second. By roll call vote Roehl and Anderson voted in favor and Rowan voted against. A discussion on pending grant application and relevance to current board members – Anderson shared MAT attorney (Karl) offered opinion there would be two votes required – Rowan shared he would like answer from town attorney. Rowan moved to invite attorney to next meeting for clarity on conflicts. Anderson gave a second. Roehl voted no, Rowan voted yes, and Anderson voted yes. The motion passed. Clerk asked copies of script from Norkunas.

Audit Correspondence – Anderson had letter from Auditor. Auditor shared request for audit would not be doable for their office, for various reasons. Roehl mentioned couple options including private auditor. Clerk suggested Board of Audit (Annual yearly Town Board Audit) could be more advertised. Anderson asked public attendees what to do? Scott Norkunas, Ken Malecha and Dean Odette shared opinions and recollections from annual meeting. Carolyn Fott asked history and thoughts behind original request.

Clean Up Day – Roehl is looking for volunteers – liability waiver sheets are available on website. Collins to provide tire dumpster, Witte will bring a trash dumpster, Otte will have a steel dumpster, and trailers will be on site for mattresses, cardboard and electronics. Notice to be posted on message board.

NCRWMO – Gregory Langer gave information on upcoming Lake Byllesby Reservoir summer tour. He also shared interest expressed from neighboring Douglas township on our Town Hall project (resolution, financing, construction, etc.) from 2008. Douglas town board is considering a new townhall... Board agreed on July 28 availability with assistance from Clerk.

New Business – TK Properties letter. Anderson suggested closed session meeting with attorney after July. Clerk to contact attorney for scheduling. Anderson moved for attorney on letter. Rowan gave second and roll call was unanimous. Clerk to follow up with attorney.

History Plaque – years 1858 up to 1901 so far researched. Dean Odette and Patti Christianson shared progress on 40 names per plaque (15x20) and 40 plaques anticipated... estimating \$503 per plaque. Research is being done with help of historical society and with help from Wayne Peterson in town archives.

Signed documents for Cemetery... Clerk to notarize Chair, and Attorney's office to notarize Clerk.

Anderson and Carolyn Joyce shared some planning thoughts on broadband grants.

Claims were approved and paid, and the meeting adjourned. Anderson moved to adjourn. A second came from Roehl and all approved. Microphones were turned off and virtual GoToMeeting was ended.

Respectfully submitted,

Linus Langer / Clerk

*approved at August 18, 2022
Board Meeting*